

**Attorney Certification  
Initial Client Interview (MIDC Standard 2)**

MIDC Standard 2 and IDSD policy requires assigned counsel to conduct a client interview within 72 business hours after case acceptance or “as soon as practicable after appointment to represent the defendant **in order to obtain information necessary to provide quality representation at the early stages of the case and to provide the client with information concerning counsel’s representation and the case proceedings.**”

Reasonable efforts to contact the client are separate billable activities. The “Initial Client Interview” billing item and this certification should be completed **only after conducting** the Standard 2 Initial Client Interview.

The Standard also requires that the interview happen “before any subsequent court proceeding so as to be prepared for that proceeding.” Assigned counsel should not bill for voluminous discovery review, without having also conducted a substantive initial client interview. *Pro forma* introductions are not sufficient.

**Client Name:** \_\_\_\_\_

**CTN** \_\_\_\_\_ **(if more than one case, use highest Tier case)**

**Appointed Attorney** \_\_\_\_\_ **P** \_\_\_\_\_

**DATE of Appointment** \_\_\_\_\_ **DATE of Initial Client Interview** \_\_\_\_\_

Provide explanation if the Initial Client Interview was not conducted with 72 hours of appointment.

**IN CUSTODY CLIENT**

**LOCATION:**                      Wayne County Jail                      Other (specify) \_\_\_\_\_  
   Face to Face                      ViaPath                      Zoom

**OUT OF CUSTODY CLIENT**

**LOCATION:**                      Attorney Office                      In Person                      Phone                      Virtual  
   Other (specify) \_\_\_\_\_

**I certify, in accordance with MCR 1.109(E)(5), that the INITIAL CLIENT INTERVIEW was held pursuant to MIDC Standard 2 and consistent with IDSD Policy on the date, time and as described above.**

\_\_\_\_\_  
Appointed Attorney (signature and P-number)

\_\_\_\_\_  
Dated