



Warren C. Evans
Wayne County Executive

BACKGROUND INVESTIGATION FORM
Employment with the County of Wayne

I, _____, understand that the Wayne County Department of Personnel/Human Resources, as a condition of employment, will run a criminal record(s) that I might have. I understand that any information found regarding convictions or felony charges may result in my being refused and/or disqualified from employment with the County of Wayne. I further understand that any pending warrants must be resolved and could also disqualify you from employment.

Have you ever been convicted (fined, placed on probation, sentenced to jail or given a suspended sentence) for any violation of law other than a minor traffic violation? Yes No

If "yes", to the above question, explain in full detail the nature of the charge (s), date (s) and the current disposition. All driving convictions must also be disclosed. (You may attach additional pages to complete your explanation.)

Explanation: _____

Required Information:

NAME: _____ Date of Birth: _____
Print Full Name Month/Date/Year

Gender: _____ Race: _____ Driver's License: _____

Social Security (Full Number required): _____

CERTIFICATE OF APPLICANT: My signature below certifies that all the information provided in this application is true. I understand and agree that any misstatement of material facts contained in this application may cause me to forfeit my consideration for employment with the County of Wayne. I understand that any claims related to this application will be fully waived if not brought in within 180 days. I further certify that this application is made under my correct legal name.

My signature below authorizes my former employers to furnish any and all information concerning my previous employment to the County of Wayne. I hereby release my former employers from any liability for providing this information. A copy of this authorization shall be considered as effective and valid as the original. I understand that Wayne County, as a condition of employment, may run a complete check of any possible reference, background and criminal records I might have.

DATE: _____ SIGNATURE: _____

DO NOT WRITE BELOW THIS LINE

{ } NO BACKGROUND RECORD ATTACHED { } BACKGROUND RECORD- ATTACHED