

**PERMITS ARE REQUIRED FOR CONSTRUCTION  
WITHIN A WAYNE COUNTY ROAD RIGHT-OF-WAY,  
COUNTY DRAIN OR COUNTY OWNED LAND AND  
FOR STORM WATER CONSTRUCTION APPROVAL.**

**WAYNE COUNTY PERMIT OFFICE**  
33809 MICHIGAN AVE  
WAYNE MI 48184  
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**Wayne County**  
**Department of Public Services**  
**Engineering Division - Permit Office**

**WAYNE COUNTY USE ONLY**

DATE RECEIVED	DATE ACCEPTED
ASSIGNED TO:	REVIEW NUMBER
CHECK AMOUNT	CHECK DATE
CHECK NUMBER	

**Application for Construction Permit**

PROJECT NAME				APPLICANT PROJECT NUMBER	
ROAD RIGHT-OF-WAY/DRAIN LOCATION OF PROPOSED WORK (RESIDENTIAL APPLICATION MUST HAVE ADDRESS HOUSE NUMBER)				CITY/TWP	ZIP CODE
DISTANCE AND DIRECTION FROM NEAREST CROSS ROAD		SIDE OF ROAD N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W <input type="checkbox"/>		TAX ID (REQUIRED FOR RESIDENTIAL APPLICATION)	
PROJECT LIMITS (INCLUDE MAJOR CROSS ROADS)					
TYPE OF PROPOSED WORK					
DESCRIPTION OF WORK INCLUDING ANY UNIQUE CHARACTERISTICS OF THE PROJECT OR ANY OTHER RELEVANT INFORMATION.					
APPLICANT NAME (OR COMPANY NAME)			APPLICANT CONTACT NAME		
MAILING ADDRESS			CONTACT PHONE	CONTACT CELL PHONE	CONTACT FAX
CITY	STATE	ZIP CODE	CONTACT EMAIL		
OWNER NAME (IF DIFFERENT FROM APPLICANT)			OWNER CONTACT NAME		
MAILING ADDRESS			CONTACT PHONE	CONTACT CELL PHONE	CONTACT FAX
CITY	STATE	ZIP CODE	OWNER EMAIL		
REMARKS: (WAYNE COUNTY USE ONLY)					
<input type="checkbox"/> <b>Commercial Instructions:</b> PLEASE SUBMIT THIS APPLICATION WITH: <ul style="list-style-type: none"> <li>MINIMUM OF (3) THREE PLAN SHEET SETS (SCALE 1 INCH = 20, 30 OR 40 FEET)</li> <li>COMPLETED COMMERCIAL CONSTRUCTION PLAN CHECKLIST</li> <li>ANY REQUIRED DOCUMENTS OR MATERIALS</li> <li>APPLICABLE PLAN REVIEW COST PAYMENT PAYABLE TO "WAYNE COUNTY"</li> </ul>			<input type="checkbox"/> <b>Residential Instructions: (SINGLE HOME RESIDENTIAL)</b> PLEASE SUBMIT THIS APPLICATION WITH: <ul style="list-style-type: none"> <li>MINIMUM (3) THREE SETS OF DRAWINGS</li> <li>DRAWINGS SHOWING LOCATION OF HOUSE, DRIVEWAY LOCATION &amp; GEOMETRY, SURFACE TYPE, CULVERT (IF OVER DITCH), ROAD NAME, LOCATIONS OF UTILITY (WATER MAIN AND SANITARY), HYDRANTS, UTILITY POLES, TREES, TRAFFIC SIGNS, DITCH/SWALE, DRAINS ON SITE, HOUSE ADDRESS AND MUNICIPALITY. (REFER TO RESIDENTIAL CONSTRUCTION PLAN CHECKLIST)</li> <li>APPLICABLE PLAN REVIEW COST PAYMENT PAYABLE TO "WAYNE COUNTY"</li> </ul>		
<b>Notes:</b> <ul style="list-style-type: none"> <li>CHECKS OF \$1,000 OR MORE MUST BE CERTIFIED OR A CASHIERS CHECK.</li> <li>PLAN REVIEW COST SCHEDULE IS AVAILBALE ONLINE AT OUR WEBSITE.</li> <li>FOR RESIDENTIAL APPLICATIONS, IF LOT HAS BEEN SPLIT WITHIN LAST THREE YEARS, SUBMIT COPY OF APPROVED SPLIT BY MUNICIPALITY.</li> </ul>			<ul style="list-style-type: none"> <li>NEW HOUSES REQUIRE A VISIBLE ADDRESS SIGN WITH PAINTED MARKINGS OR STAKING OF PROPOSED DRIVEWAY LOCATION.</li> <li>A HOUSE NUMBER FOR A NEW HOUSE MAY BE OBTAINED FROM THE LOCAL MUNICIPALITY</li> <li>FOR MORE INFORMATION GO TO:  <a href="http://waynecounty.com/mygov/dps/depts/engineering/permitOfc.aspx">http://waynecounty.com/mygov/dps/depts/engineering/permitOfc.aspx</a> </li> </ul>		