



Wayne County Assigned Counsel Policies

Indigent Defense Services Investigators and Experts Program

Expert Request for Payment

STATE OF MICHIGAN v. Mister Client CTN #: 25555555-01

Attorney for Defendant: Generic Lawyer P - 55555

PAYEE: Dr. Expert

Mailing Address: 123 Main St., Detroit, MI 48226

Phone: 734-555-5555 Email: drexpert@gmail.com

Vendor Number:* 555555

*If Expert is not currently a vendor, or is unsure of status, contact the Investigator/Expert Program Coordinators at inv.exp.requests@waynecounty.com.

DATE AND TIME OF SERVICE	DESCRIPTION OF SERVICE PROVIDED OR EXPENSE <u>TRAVEL TIME WILL BE COMPENSATED AT ½ OF THE HOURLY RATE.</u>	HOURS	RATE	AMOUNT
11/30/2023 2:00 - 4:00 pm	Receive and review discovery, consult with attorney	2	\$200.00	\$400.00
11/30/2023 4:00 - 5:30 pm	Review client Tx records, prep for evaluation	1.5	\$200.00	\$300.00
12/1/2023 8:30 - 9:15 am	Travel from office (Detroit) to Northfield Township	.75	\$100.00	\$75.00
12/1/2023 9:15 - 10:00 am	Review video evidence with attorney	.75	\$200.00	\$150.00
12/1/2023 10:00 - 10:30 am	Travel from Northfield Township to Walled Lake	.5	\$100.00	\$50.00
12/1/2023 10:30 - 11:30 am	Conduct client evaluation	1	\$200.00	\$200.00
12/1/2023 11:30 am - 12:00 pm	Travel from Walled Lake to office (Detroit)	.5	\$100.00	\$50.00
12/4/2023 9:00 - 11:00 am	Report writing	2	\$200.00	\$400.00
12/1/2023	Mileage (from mileage reimbursement form)	94.4 miles	0.655/mile	\$61.83
	TOTALS	9		\$1,686.83

CERTIFICATION* OF HOURS AND WORK PERFORMED

By signing below, the Expert and Assigned Counsel certify that the services described above were rendered, and that none of them has been previously paid or invoiced (*revisions that are made to a request for payment after being initially submitted to the I/E Administrators must be re-certified by the expert on the lines provided below)

Dr. Expert 12/5/23
Expert Signature Date

Generic Lawyer P55555 12/6/23
Defense Attorney Signature/P-number Date
* Attorney Certification pursuant to MCR 1.109(E)(5)

***Check box only if this request for payment form has been revised after being initially submitted** ☐

Expert Signature/Date of 1st Revision

Expert Signature/Date of 2nd Revision

Expert Signature/Date of 3rd Revision

TO BE COMPLETED BY PROGRAM ADMINISTRATOR

Payment for Expert Services

☐ APPROVED

TOTAL OF \$ _____

☐ DENIED

Administrator/Date

Notes:

Payment for Expert Services

Reviewed for payment - Object Account: 260-27001-803000

☐ EFT

Entered By _____ (initials) Date _____

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CTN No. 25555555-01 P- 55555 Payee: Dr. Expert



Wayne County Assigned Counsel Policies:
IDSD Investigators and Experts Program
Expert/Investigator Mileage Reimbursement Form

Instructions: Use this form for mileage reimbursement only.
To complete the form enter in locations. A map must accompany the form that indicates the amount of miles traveled. Intersections must be used in lieu of specific addresses to protect confidential information, e.g. witness addresses.

Travel Date	Origin	Destination	Mileage	Rate	Total
12/1/2023	123 Main St., Detroit, MI 48226	Five Mile & Northline Rd.	38.3	\$ 0.655	\$ 25.087
12/1/2023	Five Mile & Northline Rd.	Decker Rd. & North Pontiac Trail	20.3	\$ 0.655	\$ 13.297
12/1/2023	Decker Rd. & North Pontiac Trail	123 Main St., Detroit, MI 48226	35.8	\$ 0.655	\$ 23.449
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
			0	\$ 0.655	\$ -
Total			94.4	\$ 0.655	\$ 61.832

Enter on RFP

STATE OF MICHIGAN v. Mister Client
Payee/Vendor Name Dr. Expert
Phone Number 555-555-5555
Vendor Number 555555

55555555-01
drexpert@gmail.com

Signature Dr. Expert

Note:
Include a map using your address of origin and destination to illustrate the miles driven.
Fill in one origin and destination per line.
Only include miles that are eligible for reimbursement. Mileage for regular commuting is not included.
This form must accompany an Expert or Investigator Request For Payment.
Use one Expert/Investigator Mileage Reimbursement form per CTN number.
Travel time should not be included on this form. Travel time must be included on the accompanying RFP.
Intersections must be used in lieu of specific addresses to protect confidential information, e.g. witness addresses.
Add the total to the RFP.

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from 123 Main St, Detroit, MI 48226
to 123 Main St, Detroit, MI 48226

Five Mile Rd & Northline Rd
Northfield Township, MI 48105

↑ Head east on Five Mile Rd toward Dixboro Rd
3 min (1.4 mi)

> Take Six Mile Rd, Eight Mile Rd E, Beck Rd and W Park Dr to S Pontiac Trail in Walled Lake
31 min (18.8 mi)

34 min (20.3 mi)

Decker Rd & N Pontiac Trail
Walled Lake, MI 48390

> Take M-5 S to I-275 S/I-96 E in Novi. Take the I-96 E/I-275 S exit from M-5 S
8 min (6.5 mi)

> Follow I-96 E, I-96 Express/Jeffries Fwy and I-96 E to Detroit. Take exit 1B from M-10 S/John C Lodge Fwy
27 min (29.2 mi)

> Continue on W Larned St. Drive to St
1 min (0.2 mi)

Gas EV charging Things to do Hotels More

Decker Road & North Pontiac Trail

Five Mile Road & Northline Road

123 Main Street

Live traffic

Fast Slow

Map data ©2023 Google United States Terms Privacy Send feedback 5 mi

12:02 PM

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from 123 Main St, Detroit, MI 48226

to 123 Main St, Detroit, MI 48226

Decker Rd & N Pontiac Trail

Walled Lake, MI 48390

> Take M-5 S to I-275 S/I-96 E in Novi. Take the I-96 E/I-275 S exit from M-5 S

8 min (6.5 mi)

> Follow I-96 E, I-96 Express/Jeffries Fwy and I-96 E to Detroit. Take exit 1B from M-10 S/John C Lodge Fwy

27 min (29.2 mi)

> Continue on W Larned St. Drive to St

1 min (0.2 mi)

123 Main St

Detroit, MI 48226

37 min (35.8 mi)

Gas

EV charging

Things to do

Hotels

More

Live traffic

Fast

Slow

Map data ©2023 Google United States Terms Privacy Send feedback 5 mi

12:02 PM