



## APPLICATION FORM TO REQUEST REVIEW OF A CRIMINAL CONVICTION

### BY THE CONVICTION INTEGRITY UNIT

### INSTRUCTIONS

CIU will accept any writing that provides the necessary information, but claimants are encouraged to use the CIU form, or to provide the data requested by the CIU form on a written document.

Please read the “Eligibility” and “Advice of Rights” sections below *before* you submit this form. You should only complete and submit the form after you have confirmed that you are eligible for review, and only if you are sure you wish to request a review by the CIU.

Please try to provide all the information requested by this form.

Please type your answers or print them legibly in ink. If the space provided is not enough, please place your answers on a separate page and attach it to this form.

### ELIGIBILITY

Before you prepare this form, be sure that you are eligible for review by CIU. The Conviction Integrity Unit only accepts requests for review that meet **all** the following standards:

This form must be prepared on behalf of, or authorized by, a living person. CIU does not review convictions obtained against a person who is now deceased.

The conviction(s) **must** have been prosecuted by the Wayne County Prosecutor’s Office and obtained in a Court in Wayne County, Michigan. CIU *does not review* convictions obtained in any other State, in any federal proceeding, or in any Michigan county other than Wayne County.

The CIU will only review a criminal conviction where the defendant claims that he or she is **innocent** of the offense of conviction. “Actual innocence” means that the defendant has no criminal responsibility at all for the offense.

A defendant may seek review from the CIU only after sentencing.

A claim of “actual innocence” **must** be supported by **new evidence** that was not presented in court during the trial/plea or appeal. This new evidence must provide a substantial basis to

believe that the defendant is innocent, which generally means that the evidence exonerates the defendant from any criminal responsibility for the offense.

## ADVICE OF RIGHTS

This form can be completed by a convicted defendant, by an attorney representing a convicted defendant, or by any person authorized by a convicted defendant to act on his or her behalf. Regardless of who prepares the form, fully completing the form requires the convicted defendant to provide information about a criminal case.

Further, if CIU engages in a review of the conviction it is likely CIU may request additional information from the convicted defendant. It also is possible that CIU will request information from others identified as having relevant information, including attorneys.

This form does not convey legal advice. Any person who completes and submits this form should recognize that he or she has the right not to provide information to an agency of government about a criminal matter. By submitting this form, you agree that any information you provide in this form is given voluntarily and that no promise has been conveyed to you - you are providing information of your own free will.

CIU may request that you authorize the attorney(s) who represented you in the criminal case to discuss your case with us. CIU cannot require that your lawyer speak about your case without your permission.

CIU may consider your case even if you decline to provide all the information requested by CIU, or if you decline to authorize an interview of your attorney. CIU reserves the right, however, to consider such refusals when reaching its decisions and recommendations.



# Conviction Integrity Unit

## CIU Application

### Defendant's Information

Full Name: \_\_\_\_\_ MDOC # \_\_\_\_\_  
*Last First M.I.*

Date of Birth: \_\_\_\_\_

Do you have an attorney? YES ☐ NO ☐ If yes, name of attorney(s): \_\_\_\_\_

If no, is it ok for your prior attorney(s) to speak with CIU about your case? YES ☐ NO ☐ If so, name of attorney(s): \_\_\_\_\_

Are you working, or have you worked with a private investigator/organization/individual? YES ☐ NO ☐ If yes, provide name(s): \_\_\_\_\_

**If you are preparing this submission on behalf of the Defendant, please provide:**

Your Name: \_\_\_\_\_  
*Last First M.I.*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Relationship to the Defendant: \_\_\_\_\_

### Case Information

Location of Crime (including city): \_\_\_\_\_ Date of Crime: \_\_\_\_\_

Type of crime (Highest crime): \_\_\_\_\_

Was the conviction in Wayne County? YES ☐ NO ☐

Was there a co-defendant in your case? YES ☐ NO ☐ If yes, name of co-defendant(s): \_\_\_\_\_

Do you have trial transcripts? YES ☐ NO ☐

Do you have other case related documents? YES ☐ NO ☐

If yes, explain (for example, police file): \_\_\_\_\_

**Do not** send any materials unless we *specifically* request that you do so. We cannot guarantee that documents submitted to this unit **will be returned**.

## Evidence

	YES	NO	DONT KNOW
Was evidence collected at the scene?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	DONT KNOW
If collected, was the evidence tested?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	
If tested, was the evidence introduced at trial?	<input type="checkbox"/>	<input type="checkbox"/>	
	YES	NO	
Is there <b>new</b> evidence?	<input type="checkbox"/>	<input type="checkbox"/>	

If yes, please tell us about the new evidence which supports your claim that you are innocent of the crime[s]. Discuss only the **new** evidence (which can include witness statements, forensic studies, etc.) that was not introduced into evidence during the trials, plea or on appeal. Please be specific: identify what the new evidence is and explain how it shows that you are innocent. If the space provided is not enough, please place your answers on a separate page and attach it to this form.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Please return this completed form to:

Wayne County Prosecuting Attorney's Office  
Conviction Integrity Unit  
Frank Murphy Hall of Justice  
1441 St Antoine  
Detroit, MI 48226

**OR**

This information can be sent by e-mail to [vnewman@waynecounty.com](mailto:vnewman@waynecounty.com)