

Wayne County Commission

Alisha R. Bell
Chair



Pamela Fordham
Director

OFFICE OF POLICY RESEARCH & ANALYSIS

COMMITTEE MEMBERS

David Knezek (C)
Alex Garza (VC)
Melissa Daub
Tim Killeen
Allen R. Wilson

NOTICE OF THE COMMITTEE ON SENIORS & VETERANS AFFAIRS MEETING

Wednesday, February 25, 2026 – 9:30 a.m.
Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226

Technology permitting, you can join the meeting by visiting <https://zoom.us/j/2112321934> or by dialing any one of the following numbers:

(646) 876-9923

(312) 626-6799

(301) 715-8592

(346) 248-7799

The meeting identification number is: 211 232 1934. A participant identification number is not required. Press # when instructed.

Commissioner David Knezek, Chairman of the Committee on Seniors and Veterans Affairs, has scheduled a meeting of the Committee on **February 25, 2026 at 9:30 a.m.** in Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226 to consider the following:

- A. Roll Call
- B. Chair's Remarks
- C. Approval of the October 15, 2025 meeting minutes

D. Unfinished Business

E. New Business

1. Communication dated February 4, 2026 (received February 12th) from Geoffrey Devereaux, Assistant Director of the Veterans Services Division, Department of Health, Human & Veterans Services, forwarding a report on the Veterans Outreach activities for Fiscal Year 2024-2025, pursuant to Enrolled Ordinance No. 2025-659, page 18, item 5, and page 32, item 1. (2026-07-001)
2. Communication dated February 5, 2026 (received February 12th) from Geoffrey Devereaux, Assistant Director of the Veterans Services Division, Department of Health, Human & Veterans Services, forwarding a report on the Veterans Outreach activities for Fiscal Year 2025-2026, pursuant to Enrolled Ordinance No. 2025-659, page 18, item 4. (2026-07-002)
3. Communication dated December 2, 2025 (received January 5th) requesting Commission approval of retroactive Modification No. 10 to a one-year, comparable-source contract with a one-year option to renew between the Charter County of Wayne and the Detroit Area Agency on Aging (DAAA) (of Detroit) not to exceed \$115,000, extending the term, to continue to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area; DAAA will subcontract 94%/\$108,100 with Valley Food Services, Inc. dba Trio Community Meals (of Detroit) for meal preparation and delivery; the term is extended through September 30, 2026; the term of the previous contract and modifications was from October 1, 2015 through September 30, 2025; the total amount is increased from \$1,330,000 to \$1,445,000; the cost will be charged to Account No. 22301 672010 9610000 (HHVS Nutrition Services). (2016-37-805M10)

Firm: Detroit Area Agency on Aging
Address: 1333 Brewery Park Boulevard, Suite 200, Detroit, MI 48207
Contact: Gilbert Lopez (313) 446-4444, ext. 5344

4. Communication dated February 18, 2026 (received February 18th) requesting Commission approval of Amendment No. 1 to a no-cost three-year use and occupancy agreement with a two-year option to renew between the Charter County of Wayne and the City of Garden City, exercising the option to renew, to continue to use Room 160 of the Radcliff Community Center as a space to operate a satellite office for the Department of Health, Human & Veterans Services, Veterans Services Division; the Executive's Office advises that Garden City is providing use and occupancy at no charge to the County to provide services to qualified veterans and their family members; the term is from February 16, 2026 through February 15, 2028; the term of the original agreement was from February 16, 2023 through February 15, 2026. (2023-07-004M1)

F. Such other matters as may be properly submitted before the Committee

G. Public Comments

You may provide public comments in person, via Zoom or email. Emailed comments sent to pfordham@waynecountymi.gov will be read by the Clerk. Please include your name with your comment(s).

H. Adjournment

Respectfully submitted,

Sherelle Lewis, Legislative Research Assistant

Note: "This meeting is called and conducted in accordance with provisions of the 'Open Meetings Act', Act No. 267, Public Acts of 1976."

"The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days' notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TDD (7-1-1) "[500 Griswold, 8th Floor, Detroit, Michigan 48226, Telephone: (313) 224-0993, Fax: (313) 224-7484]"

A QUORUM OF THE WAYNE COUNTY COMMISSION MAY BE PRESENT

COMMITTEE ON SENIORS AND VETERANS AFFAIRS

February 25, 2026

C.- Minutes from the October 15, 2025 meeting

**MINUTES
COMMITTEE ON SENIORS AND VETERANS AFFAIRS**

Wednesday, October 15, 2025 – 9:30 a.m.
Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226 and on
Zoom.us

A. Roll Call 9:31 a.m.

David Knezek (C)	- Excused
Alex Garza (VC)	- Present
Melissa Daub	- Present
Tim Killeen	- Present
Allen R. Wilson	- Present

Vice-Chair Garza chaired the meeting.

B. Chair's Remarks

C. Daub/Killeen **Approved.** August 13, 2025 meeting minutes.
Motion Carried.

D. Unfinished business

The Committee moved items E.1-2 together.

1. Wilson/Daub **Forwarded to Full Board to receive and file.**
Communication from Harolyn Nimmo, Deputy Director and Chief Health Equity Officer, Department of Health, Human & Veterans Services, forwarding a report on the Veterans Outreach activities for the period of October 1, 2024 through May 31, 2025, pursuant to Enrolled Ordinance No. 2024-664, page 14, item 4. (2025-07-004) Motion Carried.

2. Wilson/Daub **Forwarded to Full Board to receive and file.**
Communication from Harolyn Nimmo, Deputy Director and Chief Health Equity Officer, Department of Health, Human & Veterans Services, forwarding a report on the Veterans Outreach activities for the period of October 1, 2023 through September 30, 2024, pursuant to Enrolled Ordinance No. 2024-664, page 14,

item 4; and the use of the Soldiers and Sailors Relief fund balance for Fiscal Year 2023-2024, pursuant to Enrolled Ordinance No. 2024-664, page 26, item 13. (2025-07-005) Motion Carried.

Harolyn Nimmo provided an overview. Discussion among Commissioners with Ms. Nimmo, Geoffrey Devereaux and Kennyle Johnson about state grant funding, veterans in the number of communities served, possibly increasing the Soldiers & Sailors Relief Fund millage and serving veterans via a mobile unit.

E. New business

1. Killeen/Wilson

Approved. Amendment No. 6 to a three-year agreement between the Charter County of Wayne and The Senior Alliance, Inc. (of Dearborn) not to exceed \$475,281, adding funds and adjusting the funding for Fiscal Year 2024-2025, to continue to provide congregate, home-delivered, liquid and halal meals to eligible senior citizens in the 34 communities of the Western Wayne County and Downriver areas; Amendment No. 6 increases the total agreement not-to-exceed amount from \$7,412,926 to \$7,888,207; the term of the agreement remains from October 1, 2022 through September 30, 2025; the revenue from Amendment No. 6 will be deposited into Account Nos. 223 67248 529000 (\$480,670 Nutrition Services) and 223 67248 555010 (-\$5,389 Nutrition Services). (2024-14-007M6) Motion Carried.

Dr. William "Chuck" Jackson provided an overview. Discussion among Commissioners with Dr. Jackson about this being the sixth amendment for the 2024-25 fiscal year.

F. Such other matters as may be properly submitted before the Committee

G. Public Comments

H. Adjournment

Wilson/Killeen
Adjournment at 9:50 a.m.

Respectfully submitted,
Sherelle Lewis
Legislative Research Assistant

From: [Celine Nasser](#)
To: [Sherelle Lewis](#); [Pamela Fordham](#); [Ameena Spivey](#); [Octavia Hunter](#)
Subject: Requesting Absence
Date: Wednesday, October 15, 2025 9:18:47 AM

Hello,

I hope your morning is off to a great start!

I'm reaching out on behalf of Commissioner David Knezek to ask for an excused absence for today's committee meetings as he is having a family emergency and can't make it downtown:

10/15 Committee on Senior and Veterans Affairs

10/15 Committee on Audit

10/15 Committee on Government Operations

Thank you very much!

Best regards,

Celine Nasser

Legislative Assistant

Commissioner David Knezek

Dearborn Heights, Garden City, Inkster

cnasser@waynecounty.com | 313-224-0930

COMMITTEE ON SENIORS AND VETERANS AFFAIRS

February 25, 2025

E.1. HHVS report on the Veterans Outreach activities for Fiscal Year 2024-2025

(2026-07-001)



Health, Human & Veterans Services

Division of Veterans Services

February 4, 2026

The Honorable Alisha R. Bell
Chair, Wayne County Commission
500 Griswold, 7th Floor
Detroit, Michigan 48226

Subject: Veterans Services Division FY 24-25, Budget Ordinance Report pursuant to Enrolled Ordinance 2025-659
Page 18, Item 3; Page 18, Item 5; and Page 32, Item 1
TCM # 2026-07-001

Dear Commissioner Chair Bell,

The Department of Health, Human & Veterans Services (HHVS), Veterans Services Division, respectfully submits this status report for Military Veterans Services covering the period of October 1, 2024, through September 30, 2025. During this reporting period, the Division of Veterans Services has remained focused on delivering high-quality services to Wayne County veterans while strengthening public awareness, community engagement, and the overall visibility of the division.

The Division of Veterans Services operates in accordance with HHVS Budget Instructions and Enrolled Ordinance 2025-659, reflected in the system as 2026-07-001.

This report provides updates on the following initiatives:

- The number of Wayne County military veterans and their families who received burial benefits, including a comparison of FY 2023–2024 and FY 2024–2025.
- The use and balance of the Soldiers and Sailors Relief Fund through FY 2024–2025.
- Community-based military veteran outreach activities conducted during FY 2024–2025.

These initiatives are designed to support military veterans across all 43 communities in Wayne County, Michigan by providing emergent assistance and burial benefit services.

We respectfully request that the Commission receive and file this report. Thank you for your continued partnership and support in advancing the health and well-being of Wayne County residents.

Respectfully,

Geoffrey Devereaux
Assistant Division Director
Veteran Services
313-785-8835



FY 24-25, BUDGET ORDINANCE REPORT, PURSUANT TO ENROLLED ORDINANCE 2025-659

PAGE 18, ITEM 3

For the period of October 1, 2024, through September 30, 2025, the Division of Veterans Services served 120 Military Veterans with the Burial Benefit for a total amount of \$84,000.00. This was an increase of 21 Military Veterans, spending an additional \$14,700.00 in comparison to 99 Military Veterans totaling \$69,300.00 for FY 23-24.

PAGE 18, ITEM 5

Outreach activities for FY 24-25 included the Wayne County communities of: Detroit, Dearborn, Inkster, Melvindale, Redford, Southgate, Taylor, Trenton, Wayne and Westland.

The Wayne County Veterans Services Division Outreach continues to partner and collaborate with a number of non-profit organizations that support the myriad needs of Military Veterans, including the following organizations:

- Disabled American Veterans
- American Legion
- Veterans of Foreign Wars
- Volunteers of America
- Capuchin Food Pantry
- Detroit VAMC

Wayne County communities served:

- | | | |
|--------------------|-----------------------|-----------------|
| • Allen Park | • Dearborn | • Grosse Pointe |
| • Highland Park | • Livonia | • Southgate |
| • Hamtramck | • Northville | • Taylor |
| • Brownstown | • Detroit | • Wayne |
| • Belleville | • Ecorse | • Harper Woods |
| • Inkster | • Redford | • Grosse Ile |
| • Riverview | • Plymouth | • Westland |
| • Canton | • Garden City | • Woodhaven |
| • Lincoln Park | • Romulus | • Wyandotte |
| • Dearborn Heights | • Grosse Pointe Woods | |

PAGE 32, ITEM 1

The Soldiers and Sailors Relief Fund totaled \$718,582.05 for FY 24-25, a decrease of \$333,549.47, from the \$1,052,131.52 spent in FY23-24.

In closing, the Wayne County Veterans Services Division provided funds to 29 of the 43 communities to address food insecurities, housing, and emergent needs- which is a 6 community increase from last year. We provided relief to Wartime Military Veterans, their spouses, widows, and dependents. In addition, we assisted peacetime Military Veterans with complimentary relief and referrals to agency with wraparound services.



Health, Human & Veterans Services

SOLDIERS RELIEF EXPENDITURE REPORT YTD				
ACCOUNT 68401.845000 - Military and Naval Relief		10		
CATEGORY	FY 2023-2024	FY 2024-2025	FY 25 BUDGETED	REMARKS
			1,018,000.00	
CLOTHING	0.00	0.00		WORK, SCHOOL
CONSTRUCTION	164,936.00	58,381.09		EMERGENT HOUSEHOLD REPAIRS
ENERGY (DTE/CONSUMERS)	139,868.84	219,675.43		GAS/ELECTRIC
FOOD	52,900.00	6,775.00		2 RATES BASED ON SINGLE/FAMILY HOUSEHOLDS
MEDICAL	0.00	6,278.00		EMERGENT MEDICAL AND DENTAL
PERSONAL	164,393.60	50,153.00		PERSONAL DEBT INHIBITING THE ABILITY TO RECOVER/NOT CIVIL ISSUES
PROPERTY TAXES	60,885.78	12,382.77		WAYNE COUNTY PROPERTY TAXES
SHELTER	373,573.84	302,000.87		RENT (PAST,FUTURE), MORTGAGE PAYMENTS, STORAGE
TRANSPORTATION	41,850.18	26,519.07		CAR REPAIRS, CAR INSURANCE, CAR LOANS, BUS PASSES
WATER	53,723.28	36,416.82		PAST DUE BILLS
TOTALS	1,052,131.52	718,582.05	0.00	

CVSF EXPENDITURE REPORT YTD				
ACCOUNT 68403.845000 - Military and Naval Relief @ 9/30/25				
CATEGORY	FY 2023-2024	FY 2024-2025	FY 25 BUDGETED	REMARKS
			522,031.00	
CLOTHING	0.00	0.00		WORK, SCHOOL
CONSTRUCTION	37,590.00	4,995.00		EMERGENT HOUSEHOLD REPAIRS
ENERGY (DTE/CONSUMERS)	54,329.12	9,877.16		GAS/ELECTRIC
FOOD	0.00	192,017.00		2 RATES BASED ON SINGLE/FAMILY HOUSEHOLDS
MEDICAL	0.00	0.00		EMERGENT MEDICAL AND DENTAL
PERSONAL	74,658.00	12,240.00		PERSONAL DEBT INHIBITING THE ABILITY TO RECOVER/NOT CIVIL ISSUES
PROPERTY TAXES	0.00	0.00		WAYNE COUNTY PROPERTY TAXES
SHELTER	148,811.81	26,477.03		RENT (PAST,FUTURE), MORTGAGE PAYMENTS, STORAGE
TRANSPORTATION	11,364.53	1,491.95		CAR REPAIRS, CAR INSURANCE, CAR LOANS, BUS PASSES
WATER	11,831.29	334.43		PAST DUE BILLS
TOTALS	338,584.75	247,432.57	0.00	

ACCOUNT 68403-833000 - CVSF BURIAL BENEFITS REPORT @ 9/30/25			
CATEGORY	BURIAL #S	TOTAL PAYMENT	PAYMENT DETAILS
BURIAL BENEFIT*	FY 2023-2024	FY 2024-2025	
Number of Burials	20	6	
Payments	\$ 14,200	\$ 4,000	

SOLDIERS RELIEF EXPENDITURE REPORT YTD				
ACCOUNT 68401.845000 - Military and Naval Relief		10		
CATEGORY	FY 2023-2024	FY 2024-2025	FY 25 BUDGETED	REMARKS
			1,018,000.00	
CLOTHING	0.00	0.00		WORK, SCHOOL
CONSTRUCTION	164,936.00	58,381.09		EMERGENT HOUSEHOLD REPAIRS
ENERGY (DTE/CONSUMERS)	139,868.84	219,675.43		GAS/ELECTRIC
FOOD	52,900.00	6,775.00		2 RATES BASED ON SINGLE/FAMILY HOUSEHOLDS
MEDICAL	0.00	6,278.00		EMERGENT MEDICAL AND DENTAL
PERSONAL	164,393.60	50,153.00		PERSONAL DEBT INHIBITING THE ABILITY TO RECOVER/NOT CIVIL ISSUES
PROPERTY TAXES	60,885.78	12,382.77		WAYNE COUNTY PROPERTY TAXES
SHELTER	373,573.84	302,000.87		RENT (PAST,FUTURE), MORTGAGE PAYMENTS, STORAGE
TRANSPORTATION	41,850.18	26,519.07		CAR REPAIRS, CAR INSURANCE, CAR LOANS, BUS PASSES
WATER	53,723.28	36,416.82		PAST DUE BILLS
TOTALS	1,052,131.52	718,582.05	0.00	

ACCOUNT 68401-833000 - SSR BURIAL BENEFITS REPORT @ 9/30/25			
CATEGORY	BURIAL #'S	TOTAL PAYMENT	PAYMENT DETAILS
BURIAL BENEFIT*	FY 2023-2024	FY 2024-2025	
Number of Burials	99	120	
Payments	\$ 69,300	\$ 84,000	

1-12 of 12 Results

200 Per Page ▼

Date ▼	User ▲	Step(s)	Action ▲	Section ▲	Sub Section ▲	Field ▲	Old Value	New Value	Note
2/12/2026 11:27:18 AM	Brian Manning	CEO Transmittal	Contract Approved	Approvals	-	-	-	-	-
2/12/2026 11:27:18 AM	Brian Manning	CEO Transmittal	Contract Assigned	Approvals	-	-	-	-	-
2/10/2026 3:53:39 PM	Yogesh Gusani	CFO Approval	Contract Approved	Approvals	-	-	-	-	-
2/10/2026 3:53:39 PM	Yogesh Gusani	CFO Approval	Contract Assigned	Approvals	-	-	-	-	-
2/10/2026 3:21:56 PM	Philip Whitfield	Central Budget Director	Contract Approved	Approvals	-	-	-	-	-
2/10/2026 3:21:56 PM	Philip Whitfield	Central Budget Director	Contract Assigned	Approvals	-	-	-	-	-
2/9/2026 8:52:09 AM	Keith D'Alessandro	Central Budget Analyst	Contract Approved	Approvals	-	-	-	-	-
2/9/2026 8:52:09 AM	Keith D'Alessandro	Central Budget Analyst	Contract Assigned	Approvals	-	-	-	-	-
2/9/2026 8:30:20 AM	Kennyle Johnson	Department Approval	Contract Approved (via email)	Approvals	-	-	-	-	-
2/9/2026 8:30:20 AM	Kennyle Johnson	Department Approval	Contract Assigned (via email)	Approvals	-	-	-	-	-
1/27/2026 4:22:45 PM	Daisy Tinsley	Department Approval	Return To Draft	Approvals	-	-	-	-	Withdraw and Return the contract
1/27/2026 1:53:29 PM	Daisy Tinsley	-	Modified	Approvals	Enter Message to Approvers	Enter Message to Approvers	empty	FY24/25 Budget instructions report	-

1-12 of 12 Results

200 Per Page ▼

Type: Document / Report Receive and File
2nd Party: Wayne County Commis...
Dates: 10/1/2024 - 9/30/2025
Version: Renewal 0, Amendment 0
[View Contract](#)

Summary

- Header ✓
- Does Not Apply 0
- Attachments 5
- Obligations 0
- Review Rounds 0
- Approvals
- Comments 1
- Communication Center 0
- Users and Contacts
- Notifications
- Contract Family

Contract Header

Contract Number * 2026-07-001 Parent Contract

Contract Name * Veterans Services Division FY 24-25 Budget Ordinance Report Use eSignature for this contract? * No

Contract Type * Document / Report Receive and File Show on Supplier Portal ⓘ Inherit From General Contract Settings -- Current Setting: No

Branch * Veterans

Summary Veterans Services Division FY 24-25, Budget Ordinance Report pursuant to Enrolled Ordinance 2025-659 Page 18, Item 3; Page 18, Item 5; and Page 32, Item 1

Contract Parties

Name	Currently Visible	Type	Contact	Contract Address
The Charter County of Wayne		First Party (Primary)		
Wayne County Commission	✗	Second Party (Primary) ⓘ	Mark Abbo	

Dates and Renewal

Time Zone * EDT/EST - Eastern Standard Time (US/Eastern) Renewals Remaining -

Contract Start Date * 10/1/2024 12:00:00 AM Automatically Apply Price No
 ✗ Update Start Date Upon Execution ⓘ
 File with Renewal

Contract End Date * Expires On 9/30/2025 11:59:59 PM Renewal Term -

Review Date 9/30/2025 12:00:00 AM

Review Term -

Reviews Remaining -

Keywords

Supplier Contact Information

Authorized Contact * Terannce Adams

Phone # * 3132240909

Email * tadams@waynecountymi.Gov

Contract Information

Does this request have a contract/agreement that requires execution by the CEO? *	No
Is Commission Approval Required? *	Receive and File Only
Related Control Number	-
Does this request have a formal contract or agreement that requires Legal Counsel review and approval? *	No
Requisition Number *	N/A

Funding Sources

▼ Funding Sources (0)

This table is currently empty. [View Table Columns](#)

IT Information

Does this contract require hardware, software, telephony, or IT related services? *	No
---	----

Grant Related Information

Will grant funds be utilized? *	No
---------------------------------	----

Resolution

Resolution #	-
--------------	---

★ Required

◀ Previous

Next ▶

COMMITTEE ON SENIORS AND VETERANS AFFAIRS

February 25, 2025

**E.2. HHVS report on the Veterans Outreach activities for Fiscal Year 2025-
2026**

(2026-07-002)



Health, Human & Veterans Services

Division of Veterans Services

February 5, 2026

The Honorable Alisha R. Bell Chair,
Wayne County Commission 500 Griswold,
7th Floor
Detroit, MI 48226

RE: Status Report Pursuant to Enrolled Ordinance 2025-659 (Page 18, Items 4) TCM # 2026-07-002

Dear Commissioner Chair Bell,

The Department of Health, Human & Veterans Services (HHVS), Veterans Services Division, respectfully submits this status report for Military Veterans Outreach Activities by Community in accordance with HHVS Budget Instructions and Enrolled Ordinance 2025-659 in the system as 2026-07-002. This report provides updates on Commission-approved programs implemented as community health initiatives serving Wayne County residents.

This report includes an update on the following initiative:

- Wayne County Veteran Services Outreach Activities for FY25-26
Reference Enrolled Ordinance 2025-659 Page 18, Item 4 Military Veterans outreach activities are intentional efforts to meet military veterans where they are - through community events, partnerships, and direct engagement - to expand awareness, improve access to services, and strengthen support for veterans and their families across all 43 communities throughout Wayne County.

We respectfully request that the Commission receive and file this report. Thank you for your continued partnership and support in advancing the health and well-being of Wayne County residents.

Respectfully,

Geoffrey Devereaux
Assistant Division Director
Veteran Services
313-785-8835



HHVS Veteran Services Commission Report

The Wayne County Department of Health, Human & Veterans Services (HHVS) Veterans Services Division is committed to ensuring that military veterans and their families have equitable access to the benefits, services, and supports they have earned. The Division provides direct assistance with federal, state, and county benefits navigation; benefits claims support; emergency and financial assistance; referrals to housing, employment, healthcare, and behavioral health services; and ongoing advocacy on behalf of veterans across Wayne County’s communities. Through this work, the Division seeks to reduce barriers, strengthen stability, and improve overall outcomes for those who have served.

This report provides an overview of **veteran’s outreach activities by community**, highlighting how the Division engages residents, partners with local organizations, and expands awareness of available services. The outreach activity data is intended to demonstrate where engagement is occurring, how veterans are being connected to services, and where opportunities exist to strengthen presence and impact. Collectively, these efforts support the County’s broader goal of improving access, advancing equity, and ensuring that no veteran is disconnected from the care and benefits they deserve.



Health, Human & Veterans Services

Wayne County Veteran Services Outreach Activities 1st Quarter FY 2025–2026

Event	Date	Community	Description
US Navy Flag Raising	10/13/2025	Detroit	Speaking Engagement
DWIHN	11/03/2025	Detroit	SUD Event
DCEO Assad Event	11/07/2025	Westland	Military Veteran Pinning Ceremony
Marine Birthday Celebration	11/10/2025	Detroit	Speaking Engagement
Foundation for POPS	11/14/2025	Melvindale	Veterans Food Distribution
Warriors to Work Event	11/17/2025	Detroit	Detroit VAMC
WCTO Veterans Resource Fair	11/20/2025	Detroit	WCCC Northwest Campus
Veterans Resource Fair	11/24/2025	Taylor	Taylor Veterans Museum
WCCCD Military Veteran Outreach	12/11/2025	Taylor	Introduction and Literature Distribution
American Legion	12/12/2025	Riverview	Introduction and Literature Distribution
Downriver for Veterans	12/15/2025	Wyandotte	Introduction and Literature Distribution
Downriver VAMC	12/18/2025	Trenton	Introduction and Literature Distribution
Space Force Flag Raising	12/19/2025	Detroit	Speaking Engagement

Military Veterans Outreach Activities Update: As of December 2025, there were 13 outreach events across 7 communities. We are actively working on increasing the number of outreach events for the remainder of the year, through communication and collaboration.

Upcoming Major Activities:

Key Initiatives:

The deployment of the new Veterans Mobile Unit represents a significant advancement in the County’s outreach strategy and service delivery model. The mobile unit enables Veterans Services staff to bring resources directly into communities, expanding access for veterans who may face transportation barriers, limited awareness of benefits, or hesitation in seeking services through traditional office-based settings. By meeting residents where they are—at community events, neighborhood hubs, shelters, senior centers, and partner locations—the mobile unit enhances the accessibility, responsiveness, and visibility of County services. This initiative not only strengthens engagement with underserved populations but also reinforces the County’s commitment to equitable service delivery, community-centered care, and building trust with veterans and their families across Wayne County.

1-11 of 11 Results

200 Per Page ▼

Date ▼	User ▲	Step(s)	Action ▲	Section ▲	Sub Section ▲	Field ▲	Old Value	New Value	Note
2/12/2026 11:26:41 AM	Brian Manning	CEO Transmittal	Contract Approved	Approvals	-	-	-	-	-
2/12/2026 11:26:41 AM	Brian Manning	CEO Transmittal	Contract Assigned	Approvals	-	-	-	-	-
2/10/2026 3:54:23 PM	Yogesh Gusani	CFO Approval	Contract Approved	Approvals	-	-	-	-	-
2/10/2026 3:54:23 PM	Yogesh Gusani	CFO Approval	Contract Assigned	Approvals	-	-	-	-	-
2/10/2026 3:23:22 PM	Philip Whitfield	Central Budget Director	Contract Approved	Approvals	-	-	-	-	-
2/10/2026 3:23:22 PM	Philip Whitfield	Central Budget Director	Contract Assigned	Approvals	-	-	-	-	-
2/9/2026 8:53:56 AM	Keith D'Alessandro	Central Budget Analyst	Contract Approved	Approvals	-	-	-	-	-
2/9/2026 8:53:56 AM	Keith D'Alessandro	Central Budget Analyst	Contract Assigned	Approvals	-	-	-	-	-
2/9/2026 8:27:39 AM	Kennyle Johnson	Department Approval	Contract Approved (via email)	Approvals	-	-	-	-	-
2/9/2026 8:27:39 AM	Kennyle Johnson	Department Approval	Contract Assigned (via email)	Approvals	-	-	-	-	-
2/5/2026 10:38:51 AM	Daisy Tinsley	-	Modified	Approvals	Enter Message to Approvers	Enter Message to Approvers	empty	Budget Instructions	-

1-11 of 11 Results

200 Per Page ▼

Type: Document / Report Receive and File
 2nd Party: Wayne County Commis...
 Dates: 1/1/2025 - 12/31/2025
 Version: Renewal 0, Amendment 0
[View Contract](#)

Summary

- Header** ✔
- Does Not Apply 0
- Attachments 2
- Obligations 0
- Review Rounds 0
- Approvals
- Comments 1
- Communication Center 0
- Users and Contacts
- Notifications
- Contract Family

Contract Header

Contract Number * 2026-07-002 Parent Contract

Contract Name * Veterans Services Division Budget Ordinance Report Use eSignature for this contract? * No

Contract Type * Document / Report Receive and File Show on Supplier Portal ⓘ Inherit From General Contract Settings – Current Setting: No

Branch * Veterans

Summary Status Report Pursuant to Enrolled Ordinance 2025-659 (Page 18, Items 4)

Contract Parties

Name	Currently Visible	Type	Contact	Contract Address
The Charter County of Wayne		First Party (Primary)		
Wayne County Commission	✘	Second Party (Primary) ⓘ	Mark Abbo	

Dates and Renewal

Time Zone * EDT/EST - Eastern Standard Time (US/Eastern) Renewals Remaining -

Contract Start Date * 1/1/2025 12:00:00 AM Automatically Apply Price File with Renewal No
 ✘ Update Start Date Upon Execution ⓘ

Contract End Date * Expires On 12/31/2025 11:59:59 PM Renewal Term -

Review Date

Review Term -

Reviews Remaining -

➤ **Keywords**

Supplier Contact Information

Authorized Contact * Terrance Adams

Phone # * 3132240909

Email * tadams@waynecountymi.Gov

Contract Information

Does this request have a contract/agreement that requires execution by the CEO? *	No
Is Commission Approval Required? *	Receive and File Only
Related Control Number	-
Does this request have a formal contract or agreement that requires Legal Counsel review and approval? *	No
Requisition Number *	NA

Funding Sources

▼ Funding Sources (0)

This table is currently empty. [View Table Columns](#)

IT Information

Does this contract require hardware, software, telephony, or IT related services? *	No
---	----

Grant Related Information

Will grant funds be utilized? *	No
---------------------------------	----

Resolution

Resolution #	-
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★ Required

◀ Previous

Next ▶

COMMITTEE ON SENIORS AND VETERANS AFFAIRS

February 25, 2025

E.3. Detroit Area Agency on Aging

(2016-37-805M10)



Wayne County Commission Office of Commission Counsel

Alisha R. Bell
Chairwoman

Committee Analysis

Re: Detroit Area Agency on Aging (2016-37-805M10)

January 15, 2026

The Wayne County Department of Senior Services (the “Department”) is requesting approval of a retroactive tenth amendment to a contract with Detroit Area Agency on Aging (the “Contractor”) to provide meals on wheels services to qualified veterans; increasing the compensation by \$115,000.00 for a new total not-to-exceed amount of \$1,445,000.00 and extending the term one-year through September 30, 2026 (the “Agreement”).

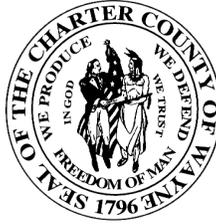
HIGHLIGHT

- **The Contractor provided and the Department accepted services after the expiration of the ninth amendment of the agreement in violation of Section 120-50 of the Procurement Ordinance.** Section 120-50 prohibits the “*performance or payment on a contract prior to approval by the County Commission, and execution by the Chief Executive Officer.*” The Commission authorized the Contractor to perform services through September 30, 2025. After the term expired, the Contractor continued performing services without an approved agreement in violation of Section 120-50.

The Contractor performed services in the amount of \$20,358.00 after the agreement expired in violation of the Procurement Ordinance but did not exceed the previously authorized amount. The Commission originally authorized the Contractor to perform services in an amount of \$1,330,000.00 and the Contractor performed services totaling \$1,265,634.21.

*Wayne County Commission
Office of Research and Analysis*

**Chair
Alisha Bell**



**Referral Analysis
(1/5/2026)**

RETROACTIVE MODIFICATION NO. 10 TO A ONE-YEAR, COMPARABLE-SOURCE CONTRACT WITH A ONE-YEAR OPTION TO RENEW WITH THE DETROIT AREA AGENCY ON AGING TO CONTINUE PROVIDING HOME-DELIVERED MEALS TO ELIGIBLE VETERANS IN THE DETROIT AREA 1-A SERVICE AREA (2016-37-805M10)

Content

The Senior Services Department is requesting Commission approval of retroactive Modification No. 10 to a one-year, comparable-source contract with a one-year option to renew with the Detroit Area Agency on Aging (DAAA) (of Detroit) to continue providing home-delivered meals to eligible veterans in the Detroit Area 1-A service area.

Communities serviced by DAAA are Detroit, Hamtramck, Harper Woods, Highland Park and the Grosse Pointe communities.

Reason for Comparable-Source Approval

The Senior Services Department advises that DAAA has successfully provided Meals on Wheels to eligible senior citizens in the City of Detroit for over 30 years and is the only provider of Meals on Wheels in the City of Detroit.

Based on the DAAA's experience and its ability to identify and provide nutrition services to eligible residents, the DAAA is the best option available to deliver needed services to this specific geographic region and veteran population.

Cost

The cost of Modification No. 10 is not to exceed \$115,000.

Modification No. 10 increases the total contract not-to-exceed amount from \$1,330,000 to \$1,445,000.

Term

Modification No. 10 extends the term of the contract by one year through September 30, 2026.

The term of the previous contract and amendments was from October 1, 2015 through September 30, 2025.

Per the Transmittal Letter, this item is retroactive, “because it is initiated once the general fund allocation is approved in the budget, which was finalized on September 30, 2025.”

Subcontractor

Per the amendment amount:

- 94%/\$108,100 to Valley Food Services, Inc. dba Trio Community Meals (of Detroit) for meal preparation and delivery.

Why this is before the Commission

This amendment is before the Commission because full approval authority is retained by the County Commission for contracts for supplies and services in excess of \$150,000 under Procurement Ordinance Section 120-121(a).

This amendment is also before the Commission because agreements/contracts with a term of longer than five years are subject to Commission approval in accordance with Procurement Ordinance Section 120-121(a)(2)(a).

Documents

Timeline

Document	Date	Signature & Department
Letter from Department to Commission Chair	12/2/2025	Chuck Jackson-Senior Services
TCM First Signature	1/3/2026	Joan Siavrakas-Senior Services
TCM Last Signature	1/5/2026	Brian Manning- County Executive’s Office
Modification No. 10 Package Received by Commission	1/5/2026	Office of Policy Research & Analysis
Number of days it took Modification No. 10 to reach the Commission after TCM First Signature	2 days	

Packet

Document	Yes	No	Not Applicable
TCM Completed to Date?	X		
Ethics in Contracting Vendor Form?	X		
Fair Employment Practices Certificate?	X		
Designation of Sub-Contractor Form?	X		
List of Sub-Contractors?	X		
Certificate of Insurance?	X		
Copy of the Amendment?	X		
Contained Audit Clause?			X
Vendor Quote?			X

Search of Records

A search of the Commission’s resolution index, from 2016-2026, produced 10 records of contracts with DAAA. Pending Modification No. 10, the Commission will have approved \$1,445,000 over this span.

Summary of Contracts with DAAA

Res. No.	Description	Amount	Term
Pending	Retroactive modification No. 10 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M10)	\$115,000	10/1/2025 - 9/30/2026
2025-188	Retroactive modification No. 9 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M9)	\$115,000	10/1/2015-9/30/2025
2023-1009	Retroactive modification No. 8 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M8)	\$115,000	10/1/2015-9/30/2024
2022-916	Modification No. 7 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M7)	\$100,000	10/1/2015-9/30/2023
2021-716	Retroactive Modification No. 6 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M6)	\$100,000	10/1/2015-9/30/2022
2021-016	Retroactive Modification No. 5 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M5)	\$100,000	10/1/2015 - 9/30/2021
2019-945	Retroactive Modification No. 4 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M4)	\$100,000	10/1/2015 - 9/30/2020
2019-072	Retroactive Modification No. 3 to a one-year, comparable-source contract with a one-year option to renew to provide home-delivered meals to eligible veterans in the Detroit Area 1-A service area (2016-37-805M3)	\$100,000	10/1/2015 - 9/30/2019
2018-034	Retroactive Modification No. 2 to a one-year, comparable-source contract with a one-year option to renew for the provision of veteran meals served to eligible home-delivered clients in Detroit Area 1-A service area (2016-37-805M2)	\$100,000	10/1/2015 - 9/30/2018
2017-552	Modification No. 1 to a one-year, comparable-source contract with a one-year option to renew for the provision of veteran meals served to eligible home-delivered clients in Detroit Area 1-A service area (2016-37-805M1)	\$100,000	10/1/2015 - 9/30/2017
2016-263	A retroactive, one-year, comparable-source contract with a one-year option to renew to utilize funding to support the Wayne County Veteran Nutrition Services Program to identify and provide eligible veterans with home-delivered meals through the Detroit Meals on Wheels program (2016-37-805)	\$400,000	10/1/2015 - 9/30/2016
Total		\$1,445,000	

*Related Items are in **Bold**

Preliminary Concerns

None.

Prepared By: Gagneet Khangura, Research Policy Analysis

This analysis was prepared by Commission staff for use by Commission members in their deliberations and does not constitute an official statement of legislative intent.

*Note: Unless stated otherwise, quotes are sourced from the actual contract package document(s).

2016-37-805M10-ANA-R



Office of Fiscal Agency

FISCAL ASSESSMENT

FISCAL SUMMARY

This resolution would approve a **contract modification #10** between the County of Wayne, through the Senior Services Department, and the Detroit Area Agency on Aging (DAAA)(Detroit, MI) in the **amount not to exceed \$115,000.**

- **The contract term is October 1, 2015 through September 30, 2026.**
 - **The term of this modification #10 is October 1, 2025 through September 30, 2026.**
- The purpose of this contract modification #10 is to provide a one (1) year extension to the contract term and to add compensation for the extended term.
- This contract is for the provision of Veteran meals served to eligible home delivered clients in the Detroit Area 1-A service area.
 - The 1-A service area 1-A includes Detroit, Hamtramck, Highland Park, Harper Woods and the five Grosse Pointes.
- **This contract modification #10 increases the total contract value by \$115,000, from \$1,330,000 to \$1,445,000.**
- **The County will reimburse DAAA \$5.85 per meal for clients age 60 and over.**
- DAAA subcontracts with Trio Community Meals to provide meal services to senior veteran clients:

Supplier	Type of Work	Amount	Percentage
Trio Community Meals	Meal preparation and delivery to Wayne County senior veterans.	\$108,100.00	94%
DAAA	Program administration.	\$6,900.00	6%
Total		\$115,000.00	100%

- For the overall contract, through this modification #10, the subcontractor has been awarded \$973,430.00 or 67.37%.
- DAAA has retained the balance of the overall contract amount awarded, an estimated \$471,570.00 or 32.63%.



Office of Fiscal Agency

- Annual meal service programs under this agreement have continued since fiscal year 2016:

History on Detroit Area Agency on Aging Contract		
Contract	Term	Amount
Original	10/1/15 - 9/30/16	\$ 400,000.00
Mod #1	10/1/16 - 9/30/17	100,000.00
Mod #2	10/1/17 - 9/30/18	100,000.00
Mod #3	10/1/18 - 9/30/19	100,000.00
Mod #4	10/1/19 - 9/30/20	100,000.00
Mod #5	10/1/20 - 9/30/21	100,000.00
Mod #6	10/1/21 - 9/30/22	100,000.00
Mod #7	10/1/22 - 9/30/23	100,000.00
Mod #8	10/1/23 - 9/30/24	115,000.00
Mod #9	10/1/24 - 9/30/25	115,000.00
Mod #10	10/1/25 - 9/30/26	115,000.00
Total		\$ 1,445,000.00

- Retroactivity occurred with the contract because it initiated once the general fund allocation was approved in the budget, which was finalized September 30, 2025.

FISCAL ANALYSIS

For FY25-26, \$6,432,616 has been budgeted in the HHVS Nutrition Services business unit. As of February 6, 2026, \$34,260 has been expended. If the Commission approves this contract, the available expenditure balance will be \$6,283,356 (Nutrition Fund). **SEE CHART**

HHVS Nutrition Services Business Unit						
	Before Contract			After Contract		
	Budget Amount	Actual Amount	Variance	Budget Amount	Actual Amount	Variance
Contract Amount				→	115,000	
Revenues	6,432,616	0	(6,432,616)	6,432,616	0	(6,432,616)
Intra Fund	0			0	0	0
Expenditures	6,432,616	34,260	6,398,356	6,432,616	149,260	6,283,356
Surplus/(Deficit)	0	(34,260)		0	(149,260)	



Office of Fiscal Agency

IMPACT ON FUTURE FISCAL YEARS

Approval of this contract will have no impact on future fiscal years.

FISCAL QUESTIONS

1. How much has been paid, to date, to Detroit Area Agency on Aging, on this matter as a whole?

DEPT RESPONSE: \$1,178,864.21 (as of 1/14/26)

- a. How much has been paid for services provided since October 1, 2025?

DEPT RESPONSE: \$0

2. How much is outstanding and due to DAAA for services provided?

DEPT RESPONSE: \$86,770.32 (as of 1/14/26)

- a. How much of the amount due to DAAA is for services provided since October 1, 2025?

DEPT RESPONSE: \$20,358.00 (as of 1/14/26)

3. Please clarify. Is it the intent of this modification #10 to compensate the subcontractor, Trio Community Meals, the entire \$115K of this modification request?

DEPT RESPONSE: Yes, minus any administrative costs the DAAA charges.

Fiscal Follow-up: What is the amount for DAAA administrative costs?

DEPT RESPONSE: DAAA's administration cost is approximately 6% of the contract. (2/3/26)

- a. If yes, please explain the \$17,250 increase for the subcontractor. The prior contract, modification #9, provided subcontractor compensation of \$97,750.

DEPT RESPONSE: TRIO Community meals is the vendor providing the meals and there have been periodic 3% increases.

Fiscal Follow-up: Why have there been periodic 3% increases? What is the cause of the increases?

DEPT RESPONSE: The 3% is partly due to inflationary increases. (2/3/26)



Office of Fiscal Agency

b. If not, please clarify the compensation amount to be retained by DAAA.

DEPT RESPONSE: n/a (as of 1/14/26)

4. Please clarify the work to be performed by the subcontractor. The subcontractor form provided is incomplete and does not include this information.

DEPT RESPONSE: The subcontractor produces and delivers meals to Veterans two days per week. The first delivery is two meals and the second is three for a total of five meals per week. Additionally, five emergency shelf-stable meals are provided to Veterans once per year.

5. How many veteran meals have been served since October 1, 2025?

DEPT RESPONSE: A total of 2,700 meals have been served in October and November 2025.

a. How many veteran meals are projected to be served through September 30, 2026?

DEPT RESPONSE: An average of 79/day are projected through September 2026.

Fiscal Analyst: Alisa Rawls

16-37-805M10 Detroit Area Agency on Aging

COMMITTEE ON SENIORS AND VETERANS AFFAIRS

February 25, 2025

E.4. City of Garden City

(2023-07-004M1)

*Wayne County Commission
Office of Research and Analysis*

**Chair
Alisha Bell**



**Referral Analysis
(1/27/2026)**

**AMENDMENT NO. 1 TO A THREE-YEAR USE AND OCCUPANCY AGREEMENT WITH A TWO-YEAR OPTION TO RENEW WITH THE CITY OF GARDEN CITY, EXERCISING THE OPTION TO RENEW TO CONTINUE TO USE ROOM 160 OF THE RADCLIFF COMMUNITY CENTER AS A SPACE TO OPERATE A SATELLITE OFFICE FOR THE VETERANS SERVICES DIVISION
(2023-07-004M1)**

CONTENT

The Health, Human & Veterans Services Department (HHVS), Veterans Services Division (Division), is requesting Commission approval of Amendment No. 1 to a three-year use and occupancy agreement with one, two-year option to renew with the City of Garden City, exercising the option to renew to continue to use Room 160 of the Radcliff Community Center, 1751 Radcliff Street, as a space to operate a satellite office for the Division.

COST

Per the agreement, the City of Garden City will continue providing use and occupancy of the premises at no charge to the County.

TERM

The term of the Amendment No. 1 is from February 16, 2026 through February 15, 2028.

The term of the original agreement was from February 16, 2023 through February 15, 2026.

There are no options to renew remaining.

COUNTY'S RESPONSIBILITIES

Per the underlying agreement:

- “Exercise due care and good faith in keeping the premises orderly, safe, and clean, and shall not carry on any practices which may injure the premises, or which may constitute a nuisance or menace.”
- “Provide and install its own computer(s) and/or laptop(s); internet hotspot; phone(s) and/or cell phone(s), and printer(s) for its use on the premises.”

GARDEN CITY'S RESPONSIBILITIES

Per the underlying agreement:

- “Keep the Community Center in good repair and in clean condition, free from trash, rubbish, dirt, snow, and ice”
- “Provide janitorial services and will make, or cause to be made, all routine repairs, replacements, corrections and maintenance items required in the normal and ordinary course of the use in the Community Center.”
- “Provide at its own expense water, electricity, gas, heating and air-cooling systems.”

TERMINATION

This agreement may be terminated by mutual written agreement of the parties at any time, upon sixty days' written notice by one part to the other. Per the agreement, “any and all improvement to the premises shall remain the property of Garden City, unless otherwise agreed to by the parties.”

WHY THE AGREEMENT IS BEFORE THE COMMISSION FOR APPROVAL

This amendment is before the Commission because all agreements with other units of government go through the Commission, in accordance with Procurement Ordinance Section 120-121(c) and Section 7.111 of the Home Rule Charter for the County of Wayne.

CHARTER VIOLATION: PREMATURE PERFORMANCE

Section 120-50 of the Procurement Ordinance states, when Commission approval is required, any Person (as defined in the Section) who authorizes premature performance and/or payment could be disciplined, and any Person who provides services prior to approval does so at their own risk and could be disbarred from receiving County contracts.

Section 120-50 directs the Department of Corporation Counsel, prior to the Commission's vote on the item, to provide the Commission with a report outlining any potential liability and legal exposure that could result if the retroactive contract is approved or not approved.

Section 120-50 also calls for the Department of Corporation Counsel to pursue all legal remedies set forth in this Section if legal action is instituted against the County or if the County settles a lawsuit or claim that is the direct result of authorization, performance or payment in violation of this Section.

Lastly, a resolution has been proposed that recognizes this contract is in violation of Ordinance No. 2006-1101 (as amended) and Section 5.143 of the Home Rule Charter for the County of Wayne.

DOCUMENTS

Return History:

Return No.	Received by Commission	Returned to Draft	Returned to Commission	Return Reason
1	1/27/2026	2/12/2026	2/18/2026	To correct the term.
Total	1			

Timeline

Document	Date	Signature & Department
Letter from Department to Commission Chair (Transmittal Letter)	2/18/2026	Geoffrey Devereaux, Veterans Services
TCM First Signature	1/12/2026	Kennyle Johnson, HHVS
TCM Last Signature	2/18/2026	Brian Manning, Executive's Office
Agreement Package Received by Commission	2/18/2026	Office of Policy Research & Analysis
Number of days it took the Agreement to reach the Commission after TCM First Signature (including return)	37 Days	

Packet

Document	Yes	No	Not Applicable
TCM Completed to Date?	X		
Ethics in Contracting Vendor Form?			X
Fair Employment Practices Certificate?			X
Designation of Sub-Contractor Form?			X
List of Sub-Contractors?			X
Certificate of Insurance?	X		
Copy of the Agreement?	X		
Agreement contained Audit Clause?		X	
Vendor Quote?			X
Cooperative Paperwork?			X

SEARCH OF RECORDS

A search of the Commission’s resolution index, from 2020-26, produced 4 records of use and occupancy agreements with Garden City. Pending the agreement, the Commission will have approved \$7,206 in expenditures over this span.

Summary of Agreements with Garden City

Res. No.	Description	Amount	Term
Pending	Amendment No. 1 to a three-year use and occupancy agreement with one, two-year option to renew to continue to operate a satellite office for the Division at the Radcliff Community Center, 1751 Radcliff Street (2023-07-004M1)	\$0	2/16/26 - 2/15/28
2025-618	A three-year use and occupancy agreement with two, one-year options to renew to use space at the Community Services Center for Alternate Education to operate the Women, Infants, and Children (WIC) nutritional program (2025-08-010)	\$3,603	10/1/25 - 9/30/28
2024-383	Retroactive 10-year use and occupancy agreement to use Room 14 of Cambridge Alternative High School, 28901 Cambridge Street, as a space to operate the Senior Nutrition Program (2024-14-008)	\$0	3/22/24 - 3/21/34

Summary of Agreements with Garden City

Res. No.	Description	Amount	Term
2023-101	A three-year use and occupancy agreement with one, two-year option to renew for space to operate a satellite office for the Division at the Radcliff Community Center (2023-07-004)	\$0	2/16/23 - 2/15/26
2020-587	A three-year use and occupancy agreement with two, one-year options to renew to provide WIC nutritional program services to residents in Garden City (2020-08-016)	\$3,603	10/1/20 – 9/30/23
Total		\$7,206	

*Related Items are in **Bold**

PRELIMINARY CONCERNS

None.

Prepared By: Gagneet Khangura, Research Policy Analyst

This analysis was prepared by Commission staff for use by Commission members in their deliberations and does not constitute an official statement of legislative intent.

*Note: Unless stated otherwise, quotes are sourced from the actual contract package document(s).

2023-07-004M1-ANA-R



Office of Fiscal Agency

FISCAL ASSESSMENT

FISCAL SUMMARY

This resolution would approve a **Use and Occupancy Agreement amendment #1** between the County of Wayne and the City of Garden City.

The proposed amendment #1 is effective February 16, 2026 and continues through February 15, 2028.

- The original contract was from February 16, 2023 through February 15, 2026.
- This amendment #1 is to extend the lease for an additional term of up to two (2) years.
- This Use and Occupancy Agreement is for use of space at the Radcliff Community Center, located at 1751 Radcliff St., Garden City.
- **Garden City is providing use and occupancy of the Premises at no charge to the County.**
- The County shall occupy and use the Premises and related parking areas and common areas, such as entryways, hallways, and restrooms, for the sole purpose of operating its Satellite Office of the Wayne County Veterans Services Division.
- In consideration for its use and occupancy of the Premises, the County will provide services to local qualified veterans and their family members.
- **Garden City will provide at its own expense water, electricity, gas, heating, and air-cooling systems.**

FISCAL ANALYSIS

At this time no fiscal assessment is needed.

IMPACT ON FUTURE FISCAL YEARS

Approval of this agreement will have no impact on future fiscal years.

Alisha R. Bell, Chair

Wayne County Commission
500 Griswold, 8th Floor
Detroit, Michigan 48226



Terrance T. Adams
Chief Fiscal Advisor
Phone: (313) 224-0905

Office of Fiscal Agency

Senior Fiscal Analyst: Mary A. Carr

2023-07-004-M1 Garden City – Radcliff Center