

Wayne County Commission

Alisha R. Bell
Chair



Pamela Fordham
Director

OFFICE OF POLICY RESEARCH & ANALYSIS

COMMITTEE MEMBERS

Cara A. Clemente (Chair)

Tim Killeen (VC)

David Knezek

Angelique Peterson-Mayberry

Allen R. Wilson

NOTICE OF MEETING

OF THE

COMMITTEE ON GOVERNMENT OPERATIONS

Wednesday, July 23, 2025 – 12:00 p.m.

Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226

Technology permitting, you can join the meeting by visiting <https://zoom.us/j/2112321934>
or by dialing any one of the following numbers:

(646) 876-9923

(312) 626-6799

(301) 715-8592

(346) 248-7799

The meeting identification number is: 211 232 1934. A participant identification number is not required. Press # when instructed.

Commissioner Cara A. Clemente, Chairwoman of the Committee on Government Operations, has scheduled a meeting of the Committee on **Wednesday, July 23, 2025 at 12:00 p.m.** in Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226 to consider the following:

- A. Roll Call
- B. Chairwoman's Remarks
- C. Approval of the July 9, 2025 meeting minutes
- D. Unfinished Business

E. New Business

1. Communication dated June 27, 2025 (received July 17th) requesting Commission approval of a three-year comparable-source parking license agreement between the Charter County of Wayne and Hollywood Casino Greektown not to exceed \$549,000 to provide a maximum of 230 spaces for the Register of Deeds, Clerk and Treasurer's offices, and other County employees who work in the International Center Building at 400 Monroe Street in Detroit; the Register of Deeds' Office advises that Hollywood Casino Greektown is able to offer this number of parking spaces in a single location, which is a short distance from the International Center Building; the term of the agreement is from July 1, 2025 through June 30, 2028; the cost of the agreement will be charged to Account No. 101 23600 817000 (Register of Deeds). (2025-78-002)

Firm: Hollywood Casino Greektown
Address: 1200 St. Antoine, Detroit, MI 48226
Contact: LaShonna Smith (313) 309-5436

2. Communication dated June 24, 2025 (received July 10th) requesting Commission approval of Amendment No. 1 to a one-year comparable-source professional services contract with a one-year option to renew between the Charter County of Wayne and Richard C. Kaufman (of West Bloomfield), with no change in the dollar amount, exercising the option to renew, to continue providing consulting services related to the Wayne County Civil Justice Center, to lead negotiations for the sale of property owned by the Detroit/Wayne County Stadium Authority to Olympia Development of Michigan and related entities associated with The District Detroit and to participate in efforts to renew the Stadium Excise Tax, also known as the Tourist Tax; the total contract not-to-exceed amount remains \$156,000; the term of Amendment No. 1 is from September 19, 2025 through September 18, 2026; the cost of the contract will continue to be charged to Account No. 101 21001 815000 (Corp Counsel-Legal Div). (2024-40-019M1)
3. Communication dated June 3, 2025 (received June 18th) requesting Commission approval of a one-year comparable-source professional services contract that may be extended by the parties upon written agreement between the Charter County of Wayne and Trion Solutions, Inc. (of Troy) not to exceed \$475,000 to conduct a full and independent payroll review for the period of July 1, 2024 through December 31, 2024; Trion Solutions, Inc. will subcontract 17.89%/\$85,000 to Yeo & Yeo (of Saginaw) for payroll review and 10.53%/\$50,000 to Clariti Solutions, LLC (of Rogers, AR) to review and assess Oracle Enterprise Resource Planning payroll accuracy and data integration, and provide a root cause analysis; the term of the contract will commence upon Commission approval for one year; the cost of the contract will be charged to Account No. 101 20205 817000 (M & B Payroll Unit). (2025-31-014)

Firm: Trion Solutions, Inc.
Address: 888 West Big Beaver Road, Suite 1000, Troy, MI 48084
Contact: Craig Vanderburg (248) 498-8400

4. Communication dated (received June 20th) requesting Commission approval of Amendment No. 1 to a two-year comparable-source contract between the Charter County of Wayne and Cheiron, Inc. (of McLean, VA) not to exceed \$152,000 to modify the scope of services and continue to provide pension-related financial and actuarial consulting services for the Wayne County Employees' Retirement System; the Executive's Office advises that services include analyzing assets, liabilities, funded status, actuarial assumptions, contribution sufficiency and scenario analysis, and providing advice on best practices, plan design and funding strategies; Amendment No. 1 increases the total contract not-to-exceed amount from \$100,000 to \$252,000; the term of the contract remains from June 14, 2024 through June 13, 2026; the cost of Amendment No. 1 will be charged to Account No. 101 20200 815000 (M & B Administration). (2024-31-013M1)

Firm: Cheiron, Inc.
Address: 8300 Greensboro Drive, Suite 800, McLean, VA 22102
Contact: Heath Merlak (703) 893-1456

5. Communication dated May 30, 2025 (received June 16th) requesting Commission approval of a five-year sole-source software as an annual service agreement between the Charter County of Wayne and Bottomline Technologies, Inc. (of Portsmouth, NH) not to exceed \$300,000 to upgrade the County's cloud-based accounting software to Paymode-X, which will upload check data to banks for the Treasurer's Office; the term of the agreement is effective upon execution of both parties' written signatures for five years and it shall automatically renew for successive two-year terms, unless either party provides written notice of non-renewal at least 180 days prior to the expiration of the then-current subscription term; the cost of the agreement will be charged to Account Nos. 101 25300 943000 (\$180,000 County Treasurer) and 501 25491 943000 (\$120,000 Treasurer – Forfeiture). (2025-75-009)

Firm: Bottomline Technologies, Inc.
Address: 100 International Drive, Suite 200, Portsmouth, NH 03801
Contact: Tim Stevenson (603) 697-9047

Note: On June 30, 2025, Chair Bell authorized exigent approval of the contract not to exceed \$300,000 under the provisions of the Procurement Ordinance and has advised that this is for a period not to exceed 60 days at which time the appropriate Committee(s) of the Commission will complete the review of this matter.

6. Communication dated February 13, 2025 (received April 10th) requesting Commission approval of Amendment No. 1 to a one-year comparable-source contract with a one-year option to renew between the Charter County of Wayne and TCD Media, LLC (of Dearborn) not to exceed \$60,200, exercising the option to renew, to continue to provide the County with communications and public relations-related services through social media platforms; Amendment No. 1 increases the total contract not-to-exceed amount from \$60,200 to \$120,400; the term of Amendment No. 1 is from March 7, 2025 through March 6, 2026; the cost of Amendment No. 1 will be charged to Account No. 101 17101 817000 (Central Service indirect). (2024-01-008M1)

Firm: TCD Media, LLC
Address: 435 Fort Dearborn Street, Dearborn, MI 48124
Contact: Moses Dakroub (313) 712-0032

7. Communication dated September 19, 2024 (received October 4th) requesting Commission approval of a one-year comparable-source professional services contract with a one-year option to renew between the Charter County of Wayne and Real Times Media, LLC (of Detroit) not to exceed \$139,500 to assist the Executive's Office with its community engagement initiatives; the term of the contract will commence upon Commission approval for one year; the cost of the contract will be charged to Account No. 101 17100 817000 (County Executive). (2024-01-011)

Firm: Real Times Media, LLC
Address: 1452 Randolph Street, Detroit, MI 48226
Contact: Tanisha Leonard (313) 752-3548

8. Communication dated July 14, 2025 (received July 15th) from Robin Dillard-Russaw, Indigent Defense Services Department Director, forwarding a report on Indigent Defense Services Department criminal indigent defense-related activities, including the number of cases, number of assigned service providers, number of cases per service provider, costs per period and other annual statistics from its activities, and similar statistics for the activities of Neighborhood

- 9. A discussion with the Indigent Defense Services Department about attorney payments.
- F. Such other matters as may be properly submitted before the Committee.
- G. Public Comments

You may provide public comments in person, via Zoom or email. Emailed comments sent to pfordham@waynecountymi.gov will be read by the Clerk. Please include your name with your comment(s).

- H. Adjournment

Respectfully submitted,

Sherelle Lewis, Legislative Research Assistant

Note: “This meeting is called and conducted in accordance with provisions of the ‘Open Meetings Act’, Act No. 267, Public Acts of 1976.”

“The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days’ notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TDD (7-1-1) “[500 Griswold, 8th Floor, Detroit, Michigan 48226, Telephone: (313) 224-0993, Fax: (313) 224-7484]”

A QUORUM OF THE WAYNE COUNTY COMMISSION MAY BE PRESENT