MINUTES OF MEETING
WAYNE COUNTY APPORTIONMENT COMMISSION
WEDNESDAY, OCTOBER 20, 2021 – 10:00 A.M.
COLEMAN A. YOUNG MUNICIPAL BUILDING - ROOM 502
2 WOODWARD AVENUE, DETROIT, MICHIGAN 48226
****Meeting held via Zoom video conferencing****

Call to Order: The meeting was called to order at 10:02 a.m.

Members present: Honorable Eric R. Sabree, Chair, Wayne County Treasurer
Honorable Cathy M. Garrett, Vice-Chair, Wayne County Clerk
Honorable Kym L. Worthy, Member, Prosecuting Attorney
Dillon E. Breen, Member, Republican Party Representative
Ian Conyers, Member, Democratic Party Representative

Members absent: None.

Also present: Nkrumah Johnson-Wynn, Chief Assistant, Corporation Counsel
Rebecca Camargo, Assistant Wayne County Corporation Counsel
Gregory Mahar, Director, Wayne County Elections
Jennifer Redmond, Deputy Director, Wayne County Elections
En'Joli Conley, Administrative Assistant, Wayne County Elections
Edward McRae, Administrative Assistant, Wayne County Elections
Lisa Williams, Communications Director, Wayne County Clerk
Aaron Wagner, Procurement Director, Management & Budget

Agenda item: **Consideration of Agenda approval**

Board action on agenda item: Chair Sabree requested a motion to adopt the agenda. Member Breen, duly supported by Prosecutor Worthy, moved to adopt the agenda. The motion was adopted unanimously by a voice vote.

Agenda item: **Approval of Minutes of October 13, 2021**

Board action on agenda item: Chair Sabree requested a motion to approve the minutes of the meeting held on October 13, 2021. Prosecutor Worthy, duly supported by Member Conyers, moved to approve the minutes of the meeting held October 13, 2021. The motion was adopted unanimously by a voice vote.

Agenda item: **Update regarding Contract Negotiations**

Board action on agenda item: Chair Sabree requested an update from Corporation Counsel regarding the contract with Syscon Computing and Research Computing. Mrs. Nkrumah Johnson-Wynn reported that they have concluded negotiations with the vendor, Syscon Computing and Research Computing. The contract amount is for Twenty-Eight Thousand dollars ($28,000) and the contract has been presented to the Commission for their review.

Chair Sabree had a question regarding Appendix A, he pointed out that there was previous discussion regarding the Arab American community. He stated that he understands that the census categorizes Arab-Americans as white, but he asked whether the contract needed to be amended to add in considerations for the Arab American population. Corporation-Counsel Johnson-Wynn stated that the scope of services does not exclude those considerations and it is not an exhaustive list and if the Arab-American population is significant in number, then they would be included.

Discussion ensued between the Commission, Corporation Counsel, and the vendor. Prosecutor Worthy had questions regarding several provisions of the contract. Corporation Counsel explained what each provision meant and that most of the language was template language for County Contracts. She also inquired as to the vendor's retention period of seven (7) years, when the records should be kept for ten (10) years. She requested the contract be amended and the retention period be extended to ten (10) years.

Prosecutor Worthy also expressed concerns regarding item eight (8) of the scope of services as to when the Commission will have proposed plans. She indicated Appendix A states proposed plans will be provided no later than October 29, 2021. She questioned whether the Commission will have plans available by the October 27, 2021 meeting.

Matt Randall of Syscon Computing stated that they will provide multiple plans for the Commission to review by October 27, 2021.

Board action on agenda item: Chair Sabree asked if there was a motion regarding the contract with Syscon Computing and Research Computing. Member Conyers, duly supported by member Breen, moved to approve the contract with Syscon Computing and Research Computing, with an amendment to the contract for a ten (10) year retention period instead of seven (7) years. The motion was adopted unanimously by a voice vote.

Agenda item: **Public Comment.** Kurt Heise and Edward Haroutunian made public comments regarding their districts and requested considerations are made by the Commission for the apportionment.

Agenda item: **Adjournment.** Prosecutor Worthy, duly supported by Member Breen, moved to adjourn. The motion was adopted unanimously by a voice vote.

The meeting adjourned at 10:28 a.m.