

FREQUENTLY ASKED QUESTIONS

OFFICE OF THE WAYNE COUNTY CLERK CATHY M. GARRETT

JUVENILE COURT SERVICES

Frequently Asked Questions involving Juvenile Court Services:

How Do I apply to the Military?

- If you are applying to the military, please have your recruiter fax your DD369/1027 form to 313-833-4456. The turn-around time is within 24 hours of submission.

How Do I obtain the next court hearing date and time?

- If you want the next court hearing date, please call 313-833-4633 for Case Verification. Please have your court case file number handy. If not, please have the spelling of the child's name and the child's date of birth.

How Do I report that I was a victim of a crime?

- If you are the victim of a crime committed by a juvenile, please contact the Victim Advocacy Office at 313-833-3400 (Prosecutor's Office).

How Do I get my juvenile record set aside?

- If you want to have your juvenile record set aside, please call 313-833-1595 for more information and to obtain the forms.

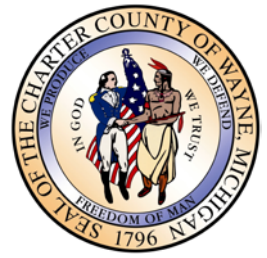
How Do I become an emancipated minor?

- If you wish to become an emancipated minor, please contact the Civil/Family Court Services at 313-224-5516 for more information and the petition forms.

How Do I get information about my adoption?

How Do I find about information about adopting a child?

- Please contact the Adoptions Unit, a division of the Third Judicial Circuit Court at 313-833-1880.



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How Do I file to become a Guardian of a minor child?

- If the child had a juvenile neglect matter and you are interested in filing a Petition for Appointment of Guardian Minor or filing a Petition for Termination of Guardian Minor, please call 313-833-1595 for more information and to obtain the forms.
- If there is no previous juvenile neglect matter, please contact Probate Court at www.wcpc.us, to obtain information and forms on becoming a guardian.

Who Do I speak with regarding fees owed?

- Please contact the Financial Review/Collections Unit, a division of the Third Judicial Circuit Court at 313-833-0798 if you have questions about fees owed.

How Do I obtain a clearance for my driver's license if I received a traffic ticket as a juvenile driver?

- Please contact the Traffic and Ordinance Unit at 313-833-3504 or 833-3509 to obtain hearing date or amount of fees information.

How Do I obtain PSI information?

- If you are a Probation Officer, you may fax your Request For Records along with the juvenile's release to 313-833-4456.

My minor child received an ordinance or traffic ticket. What happens next?

- The law enforcement agency must forward the juvenile ticket to the Traffic & Ordinance Unit. Once the ticket has been received, we will send you a letter with the date, place and time for the hearing. If the ticket can be paid by mail instead of a hearing, that information will be in the letter that we send to the address on the ticket that we have received.
- This process to notify the minor child and/or the parent(s)/guardian is approximately 30-45 days from the time we receive the ticket.